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17 November 1952

# PROBLEMS OF THE CAREER SERVICE PROGRAM

(Unless otherwise noted, references are to paragraph and page number of the CIA Career Service Program, Notice [REDACTED] dated 19 June 1952)

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1. Activation of the Executive Inventory and its relation to the Super-Grade Board. (para. 5, p. 4; para. B, 3, 4, 5, p. 5; Tab D, p. 11)
2. Intelligence Training for all new "professional" employees. (para. 7, p. 4; Tab E, para. 1, a, b, c, p. 12, and para. 1, n, (14), (15), p. 15)
3. Legislative Program for 1953 in support of the Career Service Program. (para. 9, p. 5; Tab G, para. 4, p. 23)
4. A recording system for rotation assignments and reconsideration on centralization or decentralization of rotation loan slots. (para. B, 6 p. 6; Schedule B, p. 26)
5. Identification of administrative "specialists" with their respective administrative services and with the Career Service Boards of those services and of administrative "generalists" with an Administration Career Service Board. (see "Career Service", dated 27 September, attached to Supplementary Agenda for 2nd Meeting of CIA Career Service Board, paras. 2e, f, g, h, i)
6. Uniform policy regarding the handling of promotions and assignments by Office Career Service Boards. (para. 2c, p. 1)
7. Uniform policy regarding the showing of Personnel Evaluation Reports to persons being evaluated. (para. 4, p. 4)

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10. Should the Honor Awards Board be activated at this time?
  11. Revision of Schedule A (members of CIA Career Service Board).
  12. Revision of Schedule B (allocation of rotation loan slots).
  13. Internal publicity for Suggestion Awards Program.
  14. Termination policy and Employment Review Boards.

NOV 21	REV DATE	17 AUG 1981	BY	029725	
ORIG CLASS	5	PAGES	1	REV CLASS	U
JUST	22	NEXT REV	2011	AUTH:	HR 78-2